

Minutes of Chearsley Village Hall (CVH) Trustees Meeting of 22nd April 2024

Present : Antonia Stratford (Chairman), Paula Johnson (Bookings) Sian Lewis (Treasurer) Margaret Morbey (Secretary) Ruth Holland, Della Mitchener (W.I.) Brenda Dormer, Kevin Dennington (Building Manager), John Lewis (PC)

Apologies : Venetia Davies, Ann Lee

Chairman's Report

Welcome By the Chairman Antonia Stratford (who had agreed to take over this role after the sudden death of Keith Turnbull) to Sian Lewis with thanks for taking over the role of Treasurer. Also a welcome to John Lewis as Parish Council representative

Paperwork for Sian to become a Trustee to be actioned by Antonia.

Matters Arising from Minutes of the last Meeting the AGM of 1st February 2024

A new high interest account had been set up by Keith.

New Chairs – Antonia to look further at samples similar to ones used in Ashendon Village Hall and to gain a quote. Also to investigate possibility of buying tables suitable for children. Chearsley Church to be approached about acquiring the old chairs.

Bookings Secretary Report

Regular weekly classes at the hall contributed the greatest amount of income, in addition to Chuf and private hirings.

Return of deposit – hirers are requested to let Paula have their bank details for the return of their deposit for hiring the hall. Currently there are 5 hirers who have not done this. It was agreed to prompt hirers about the return of their deposit in a separate email in addition to this information already contained in the booking form. Paula to look into Hall Master other modules.

Election May 2nd. Kevin agreed to oversee the opening and closing of the hall.

Treasurer's Report

The current account stands at £13,260. Expenditure for the last 3 months of £4,846. Estimated annual running costs of the hall are £25,000.

Sian will set up a new account as a "petty cash" account for a small amount to allow Kevin to make purchases for equipment or repair items.

Music licence to be renewed – Antonia to do.

Report from Building Manager

The Village Show needs more tables than are available at the hall. In the past, tables have been borrowed from Nether Winchendon. Kevin to contact.

Purchase of sturdy ladders was approved.

Much needed outside storage. Discussion and approval of idea for a purpose built garage at side of the hall. Kevin agreed to design and get quotes.

Kevin reported that new soap holders have been installed.

Sian agreed to buy new table tennis bats and balls.

Emergency contact numbers. Margaret agreed to provide this notice for the hall with Kevin and Antonia's phone numbers.

Purchase of storage rack in roof space approved. Builder of the hall is investigating the ongoing leak in the roof near the solar panels. This has been improved by using some filler.

Indoor storage ideas and echo problems in the hall to be discussed at a future meeting .

Antonia to contact Chuf to keep the coat hooks clear, particularly at weekends.

Kevin to get quotes to replace damaged gate posts.

Possible extra parking for the hall being considered by the Parish Council.

Memorial for Keith There was agreement for the planting of a tree with plaque in Keith's memory. Antonia to discuss with Sara Turnbull

Any Other Business

John Lewis agreed to continue Keith's investigations into purchasing a new projector

Date of next meeting : Monday 24 June at 7pm